
Aarogyasri Health Care Trust

Government of Andhra Pradesh

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To

All RAMCO's/CMD/MD/CEO of Network Hospital

AHCT/Medical Audit/F109/2014, dated 15.02.2014

Sub: - AHCT – Medical Audit – Pre-auth and Claim processing of

Polytrauma/Orthopaedics procedures- Guidelines submitted – Reg.

Guidelines to NWH regarding Poly-trauma/Orthopaedic Procedures

1. It is mandatory to submit surgical profile and counselling document with stamp and signature of treating doctor at the time of preauthorisation.
2. It is mandatory to submit PAC (Pre Anaesthesia Check-up) and Fitness for surgery for all surgical procedures at the time of Preauthorisation.
3. It is mandatory to submit Detailed Admission record/ notes at the time of preauthorisation. All co-morbidities and complications to be recorded.
4. In cases of Poly-trauma Neurosurgeons opinion in head injuries and concerned specialists opinion in injuries of chest and abdomen to be taken prior to pre-auth submission after getting telephonic approval in emergency cases.
5. For patients above 50 yrs cardiac evaluation and cardiologist opinion to be submitted at the time of preauthorisation. In addition other systems evaluation to be done if needed in that patient to avoid post op complications.
6. For wound management, NWH have to submit open wound photos at the time of pre-auth submission and wound clearing/debridement and suturing photos as evidence at the time of claim submission.
7. For all the surgical corrections where multiple packages are required NWH to apply under single preauthorisation.
8. Regarding blood transfusions NWH has to submit the transfused blood cross matching report, pouch number, transfusion notes and name of the doctor under whose supervision transfusion was carried out, any reactions during transfusion to be documented in the case sheet.
9. In cases of death the NWH to submit detailed report regarding cause of death.

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10. All NWH have to take necessary steps for maintaining sterile conditions in operation theatres & wards and proper autoclaving has to be done. if needed 3 samples taken from OT/wards have to be sent to Govt microbiology labs for bacteriological & tetanus organisms and 3 samples should be free of bacterial/Tetanus organisms.
 11. It is mandatory to submit both AP and Lateral view X rays for ortho and poly-trauma cases in preauthorisation's and claims. For improperly reduced fractures claims will not be settled.
 12. Co-morbidities and complications to be investigated and treated completely if needed concerned specialist consultation to be obtained.
 13. For quadriceps repair if patella is intact but quadriceps disruption present it is mandatory to submit USG/MRI for evidence of rupture.


Chief Medical Auditor

*** This is got an approval of the CEO, AHCT.**