

# Aarogyasri Health Care Trust

## CIRCULAR

AHCT/ GO /F-25/2015,Dated: 08-06-2014.

Sub: AHCT- Payment of Health Camp Claims to NWHs – Fixing up of time frame for submission of Health Camp Claims by the Network Hospitals - Revised guidelines issued - Reg.

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The attention of the Chief Executive Officers / Managing Directors/ Superintendents of the Network Hospitals is invited to the subject cited, it is observed by the Trust Internal Audit team that, **“the claims with respect to health camps, which are observed and conducted are not accounted on accrual basis”**, for which the Audit team recommended to fix up the time frame.

In view of above, it has been modified and fixed the time frame for online submission of Health Camp Claims by the Network Hospital to Trust as below.

1. Period for Health Camps for approval at approval level: 45 days from the date of camp.
2. From July – 2015 onwards Health Camp claims should be uploaded online within 90 days from Health Camp date.
3. The claim shall be settled to the NWH within 60 days from the date of claim uploaded by the NWH.
4. The claim may be pending to NWH for any clarifications before final settlement. All remarks relating to the claim shall be consolidated before being sent back to the NWH.
5. 7 days time will be allowed to the NWH for clarification, in case of claim sent back.

The MDs/CEOs/Superintendents of all Network Hospitals are requested to submit the old claims which are not yet submitted to the Trust so far, before 30<sup>th</sup> June, 2015 for one time settlement.

Therefore, all Network Hospitals should follow the above guidelines scrupulously.

Receipt of circular should be acknowledged by return mail.

**(This has the approval of Chief Executive Officer, AHCT)**

*Disayin Ralung*  
Executive Officer  
H/1

To,  
The Chief Executive Officer/Managing Director / Superintendent,  
----- Hospital.

Copy to:

The District Coordinator with instructions to serve the circular to NWHs.